



AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 17, 2023
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
6:30 PM

Members of the public may watch the meeting at:

https://www.youtube.com/channel/UC3OGBV_loV0Nr3AqM1jTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the City Council regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the City Council during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for Council, to the City Secretary prior to commencement of the Council meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Council Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a "PUBLIC COMMENT FORM".

Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Council Member, Staff Member, other individual, or group.

VI. PRESENTATION

1. A PROCLAMATION DECLARING MARCH 1, 2023, AS MARY CHRISTIAN BURLESON DAY IN THE CITY OF ELGIN

Documents:

[MCB PROCLAMATION.PDF](#)

VII. CITY MANAGERS REPORT

1. Discussion And Possible Direction To Staff Regarding The Distribution Of Community Non-Profit Support Funding As Included In The FY2022-23 Annual Operating Budget

Documents:

[EX SUMMARY - NONPROFIT FUNDING.PDF](#)
[COPY OF NON-PROFIT FUNDING REQUESTS AT A GLANCE.PDF](#)

2. Review And Approval Of FY2022-23 Annual Budget Vehicle And Equipment Expenditures

Documents:

[EXSUMMARY - EQUIPMENT BUDGET FY23.PDF](#)
[FY23 CAPITAL RECAP.PDF](#)

3. Update On 2021 Certificates Of Obligation - Capital Investment Program

Documents:

[EXSUMMARY - REPORT 2021 COS.PDF](#)

4. General Activity Report And/Or Project Update

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

VIII. CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that are considered to be self-explanatory by the City Council and will be enacted with one motion, one second, and one vote. Any member of the City Council may pull any item from the Consent Agenda in order that the City Council discuss and act upon it individually as a part of the Regular Agenda.

1. City Council Regular Meeting Minutes January 3, 2023

Documents:

[EX SUMMARY- JANUARY 3, 2023 REGULAR MEETING MINUTES.PDF](#)
[ELGIN CITY COUNCIL MEETING MINUTES-JANUARY 3, 2023.PDF](#)

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CSA CONSTRUCTION, INC FOR REPAIRS TO THE ELM CREEK LIFT STATION FORCE MAIN AND MAKING CERTAIN FINDINGS RELATED THERETO.

Documents:

EX SUMMARY CSA REPAIRS.PDF
RESAUTHCSA FOR REPAIRS.PDF
ELGIN - PUMP STATION REPAIRS - 12-28-22 (002).PDF

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE PROFESSIONAL SERVICES FEES WITH FGM ARCHITECTS INC. RELATED TO THE ELGIN POLICE DEPARTMENT STATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

Documents:

EX SUMMARY-AUTH EPD FGMA.PDF
EPD STATION RESOLUTION.PDF
INVOICE 6 - ELGIN TX NEW POLICE STATION (1).PDF
INVOICE 7 - ELGIN TX NEW POLICE STATION (2).PDF

IX. NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, ADOPTING A PROCUREMENT/PURCHASING POLICY & PROCEDURES MANUAL AND PETTY CASH TO BE EFFECTIVE JANUARY 18, 2023 AND PROVIDING FOR RELATED MATTERS

Documents:

EXSUMMARY - PURCHASING POLICY.PDF
RESAUTH PURCHASING123.PDF
PROCUREMENT -PURCHASING POLICY.PDF

X. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

XI. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XII. ANNOUNCEMENTS

XIII. ADJOURMENT

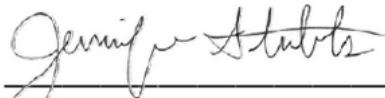
The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other

city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Jennifer Stubbs, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, January 13, 2023, in accordance with Chapter 551 of the Texas Government Code.



Jennifer Stubbs, City Secretary