

MINUTES
ELGIN CITY COUNCIL REGULAR MEETING
ELGIN PUBLIC LIBRARY ANNEX CITY COUNCIL CHAMBERS
404 NORTH MAIN STREET
FEBRUARY 21, 2023

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 p.m.

Roll Call

Present:

Theresa McShan, Mayor
Sue Brashar, Mayor Pro Tem
Joy Casnovsky, Council Member
Arthur Gibson III, Council Member
Chuck Swain, Council Member
Matthew Callahan, Council Member
Forest Dennis, Council Member
Al Rodriguez, Council Member.

Absent:

Skyler Maldonado, Council Member

Mayor McShan called roll call. Mr. Dennis made a motion to excuse Mr. Maldonado and Mayor Pro Tem Brashar. Ms. Casnovsky seconded the motion. All voted in favor. The motion carried.

Staff:

Thomas L. Mattis, City Manager
Jennifer Stubbs, City Secretary
Amy Miller, Community Services Director
Michael Gonzalez, Public Works Director
Belen Pena, Finance Director
Kaley Frye, Assistant Director EDC
Pam Sanders, HR Director
Sonia Browder, Media Specialist
Owen Rock, ED Director
Beau Perry, City Engineer
Aaron Crim, Commander
Kristina Alvarez, Main Street Manager
Sonia Browder, Media Specialist

INVOCATION

Mr. Gibson provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

PUBLIC HEARING

1. Public Hearing To Review Performance And Obtain Comments Regarding Its 2021 Texas CDBG Program Community Development Contract #7220042

Mr. Mattis provided comments. Rosie Daly with Grant Works provided a presentation about the downtown sidewalks and the final steps to complete the project. She provided information about the funding sources for the construction of the project.

PUBLIC COMMENT

Grant Hennig, 1116 Robin Road, asked for the city to show some grace with parking. He stated that he was not lying when he said some citizens were asking for help and that an officer told a citizen there was a warming center in Manor. Mr. Hennig stated that the city declared an emergency to receive funds from the government. He stated that he received some texts from the city regarding road closures and this did not help him.

Tiffany Finley, 136 Spence Lane, stated that she is a member of the Parks & Rec Board and thanked the council for supporting them. She asked if the council would consider changing the voting center location because the Rec Center classes have to be relocated or canceled. Ms. Finley asked for a solution and stated that she has some ideas if anyone wants to discuss this matter.

Krista Marx, 208 E. 8th Street, stated that she wears many hats in the city and teaches a class and thanked Ms. Finley for her comment. She stated that she is the event leader for Relay for Life. Ms. Marx stated that this is a great event that has been moved downtown. She provided information about Relay for Life.

Laura Stovart, 129 Kingwood Drive, stated that this month is Love your Library Month. She provided some information about Friends of the Library. Ms. Stovart stated that libraries have become the educational and cultural heart of communities and last year, there were 8,600 visits to the Elgin Public Library.

PRESENTATION

1. A PROCLAMATION DECLARING FEBRUARY 26, 2023, AS SCOUT DAY IN THE CITY OF ELGIN

Mayor McShan read the proclamation and presented it to members of the Scouts.

The Mayor circled back to the Public Comment item.

CITY MANAGER'S REPORT

1. Elgin Economic Development Corporation Quarterly Report

Stephanie Lippke, 1112 N. Main Street, stated that she is really excited to see the EDC Quarterly Report on the agenda. She stated that there is only one business opportunity on the report. She stated these businesses do not have jobs that are living waged jobs.

Mr. Mattis stated that over the last year, the Boards and Commissions ordinance changed a bit which now includes highlighting quarterly reports. Mr. Mattis stated that Mr. Rock and Ms. Alvarez are here tonight to answer any questions regarding the EDC and the Main Street Boards. Mr. Rock answered questions of the Council.

2. MAIN STREET ADVISORY BOARD QUARTERLY REPORT.

There were no comments on this item.

3. General Activity Report and/or Project Update

Mr. Mattis stated that the response to the storm is going well. He stated that the staff is close to getting all the city property cleaned up and the city will begin going through the neighborhoods to pick up the brush. He stated that the staff is hopeful about receiving the new woodchipper. Mr. Mattis answered questions of the Council. Mr. Mattis stated that the city will discuss polling locations in the future, but it will not affect this upcoming election. Mr. Mattis stated that the city has until June to consider the property relief tax that was brought up last year.

CONSENT AGENDA

1. City Council Regular Meeting Minutes February 7, 2023

The minutes passed on the consent agenda.

2. CONSIDER REQUEST TO CLOSE STREETS FOR THE JUNETEENTH FESTIVAL AND PARADE ON SATURDAY JUNE 10, 2023 FROM 8:00AM TO NOON.

The item passed on the consent agenda.

3. CONSIDER REQUEST TO WAIVE OPEN CONTAINER ORDINANCE FOR THE JUNETEENTH FESTIVAL STREET DANCE, PARADE AND FESTIVAL ON FRIDAY JUNE 9 2023 FROM 6:00 PM TO MIDNIGHT AND ON SATURDAY JUNE 10 2023 FROM 8:00AM TO 6:00PM IN VETERANS MEMORIAL PARK AND ON DEPOT STREET FROM MAIN STREET TO AVENUE B.

The item passed on the consent agenda.

4. CONSIDER REQUEST TO WAIVE FEES FOR JUNETEENTH STREET DANCE PARADE AND FESTIVAL.

The item was approved on the consent agenda.

5. CONSIDER REQUEST TO CLOSE STREETS FOR THE WESTERN DAYS PARADE ON SATURDAY JUNE 24, 2023.

The item was approved on the consent agenda.

6. CONSIDER REQUEST TO WAIVE OPEN CONTAINER ORDINANCE FOR WESTERN DAYS IN ELGIN MEMORIAL PARK THURSDAY, JUNE 22ND 6:00 PM – 10:00 PM FOR YELLOW BRICK ROAD FASHION SHOW, FRIDAY, JUNE 23RD FROM 4:00 PM – MIDNIGHT FOR TOTO’S TENNIS COURT DANCE, SATURDAY, JUNE 24TH 6:00 AM- 7:00 PM FOR THE WESTERN DAYS FESTIVAL.

The item was approved on the consent agenda.

7. CONSIDER REQUEST TO WAIVE FEES FOR WESTERN DAYS PARADE AND FESTIVAL.

The item was approved on the consent agenda.

8. CONSIDER REQUEST TO CLOSE STREETS FOR THE VETERANS APPRECIATION PARADE ON SATURDAY NOVEMBER 4, 2023.

The item was approved on the consent agenda.

9. CONSIDER REQUEST TO WAIVE FEES FOR THE VETERANS APPRECIATION PARADE ON SATURDAY NOVEMBER 4, 2023.

The item was approved on the consent agenda.

10. CONSIDER REQUEST TO CLOSE STREETS FOR THE LIGHTED CHRISTMAS PARADE ON SATURDAY DECEMBER 2, 2023 FROM 5:00PM To 8:00PM.

The item was approved on the consent agenda.

11. CONSIDER REQUEST TO WAIVE FEES FOR THE LIGHTED CHRISTMAS PARADE ON SATURDAY DECEMBER 2, 2023 FROM 5:00PM To 8:00PM.

The item was approved on the consent agenda.

12. CONSIDER REQUEST TO WAIVE OPEN CONTAINER FOR MUSIC IN THE PARK EVERY FRIDAY IN APRIL AND MAY IN VETERANS MEMORIAL PARK AND ON DEPOT STREET FROM 6:00PM To 10:00PM.

The item was approved on the consent agenda.

13. CONSIDER REQUEST FOR RESERVATION OF CITY HALL AND LIBRARY COMPLEX INCLUDING BOTH PARKING LOTS ON SATURDAY APRIL 22, 2023 FROM 10 AM – MIDNIGHT FOR ELGIN RELAY FOR LIFE AND WAIVE ALL ASSOCIATED FEES.

The item was approved on the consent agenda.

14. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE APPROVAL OF A CONTRACTING SERVICE PROVIDER CONTRACT FOR THE CITY OF ELGIN, TDA CITY WIDE SCADA IMPROVMENT PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

The item was taken off the consent agenda and placed under new business.

15. AUTHORIZE CITY STAFF TO PROCEED WITH A CONTRACT WITH SPECTRUM FOR NETWORK SOLUTIONS FOR THE ELGIN PUBLIC LIBRARY.

The item passed on the consent agenda.

Mr. Swain made a motion to approve the consent agenda except for number 14. Mr. Dennis seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE APPROVAL OF A CONTRACTING SERVICE PROVIDER CONTRACT FOR THE CITY OF ELGIN, TDA CITY WIDE SCADA IMPROVMENT PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

Mr. Mattis provided comments and stated that SCADA is a term for computerizing a system. He stated these systems are common for water supplies. Mr. Mattis stated that typically staff drives around to monitor the systems. He stated that this system can be monitored electronically for water and wastewater. Mr. Mattis stated that the City of Elgin is considering action to award a contract to the low bidder to install SCADA packages to 11 lift stations and the existing wastewater treatment plant. This contract award supports grant number CDV21-0026, the low bidder was General Control Systems, and the total contract amount is \$597,019. This is comprised of \$261,750 of grant funds and \$335,269 of local funds. Ms. Casnovsky made a motion to approve the resolution. Mr. Rodriguez seconded the motion. All voted in favor. The motion carried.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE THE PRIME AGREEMENT WITH BAIRD/WILLIAMS CONSTRUCTION TO PERFORM AS “CONSTRUCTION MANAGER AT RISK” FOR THE DESIGN AND CONSTRUCTION OF THE NEW CITY OF ELGIN POLICE DEPARTMENT STATION; AND MAKING CERTAIN FINDINGS RELATED THERETO

Mr. Mattis stated that the next two items are related to moving forward with the new police station project. He stated that most of the last year has been spent towards bidding out the project and working through the design work. Mr. Mattis stated that all are on board with this project and are ready to move forward. He answered questions of the Council. Mr. Dennis stated that he likes the new design. Discussion followed. Mr. Swain made a motion to approve the resolution as presented. Mr. Rodriguez seconded the motion. All voted in favor. The motion carried. The Council left the dais to take a photo.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH BAIRD/WILLIAMS CONSTRUCTION FOR BID PACKAGE 1 GUARANTEED MAXIMUM PRICE FOR THE NEW CITY OF ELGIN POLICE DEPARTMENT STATION; AND MAKING CERTAIN FINDINGS RELATED THERETO.

Discussion took place earlier in the meeting. Mr. Dennis made a motion to approve the resolution. Mr. Swain seconded the motion. All voted in favor. The motion carried.

4. RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ROY D. RIVERS III FOR THE INSTALATION AND DONATION OF GIGAFFE, SCUPLTURE, IN MORRIS MEMORIAL PARK; AND MAKING CERTAIN FINDINGS RELATED THERETO.

Ms. Miller provided comments about the art sculpture and stated that this is for formality purposes. She stated that the art piece was reviewed by the Parks and Recreation Advisory Board. Mr. Callahan made a motion to approve the resolution. Ms. Casnovsky seconded the motion. All voted in favor. The motion was carried.

5. PRESENTATION OF THE TDA FORM A1024 CDBG SECTION 3 PROGRAM GOALS FOR THE TXCDBG PROJECT CDV21-0026.

Mr. Mattis stated that this is a procedural item. Allison Land with Grant Works provided a presentation on CDBG Section 3 Goals for the ongoing sidewalks project.

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code

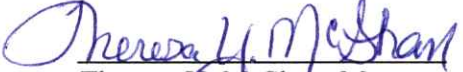
The City Council did not retire into Executive Session.

ANNOUNCEMENTS


Ms. Miller stated that on Saturday there is a Black History program at Mt. Moriah Baptist Church that is also a fundraiser for Elgin students. Mayor McShan stated that at Mt. Moriah Baptist Church they are also having a Health Week. Mr. Mattis provided some information about his positive meeting with Mr. Crim about delaying the ESD tax. He stated that the election is delayed at least until November. Mr. Mattis stated that he will keep the Council updated.

ADJOURNMENT

Mayor McShan adjourned the meeting at 7:46 p.m.


Theresa Y. McShan, Mayor

ATTEST:


Jennifer Stubbs, City Secretary