



HISTORIC REVIEW BOARD MINUTES  
SPECIAL SESSION  
WEDNESDAY JANUARY 25, 2023  
ELGIN PUBLIC LIBRARY

**Attending:** Molly Alexander, Sherri Richardson, Barry Barker, Jake Carter, Ed Rivers, and Cynthia Burchfield.

Skie O'Mahoney arrived 7:48AM

**Absent:** Robert Ryland, Micah Erwin.

**Staff:** Amy Miller, Community Services Director, Kristina Alvarez, Main Street Manager

Called at 7:35 AM by Molly Alexander.

**Public Comment-** Rick Wallen, owner for 34 N Main Street, shared an update with the board about his project: his application for 34 N Main was approved to replace windows and entry doors. The work is in process and the doors are a different style than what was submitted and approved. The doors that are half-light rather than full light for the entrance facing 34 N M Main Street. The half-light glass lines up with the windows on the storefront. It is not a traditional size storefront window for this structure. Board asked that staff address this item as a non-material change that is still complaint with the standards and it does not need to be brought to the board as an agenda item. Board thanked property owner Mr. Wallen for attending.

**Minutes:**

November 30, 2022 and December 14, 2022 minutes were provided to the board. Jake Carter moves to approve the minutes for both, Sherri Richardson, second. Passed unanimously.

**Memo from Staff** for January 25, 2023 board meeting was provided.

**14 N Main Street** – façade application canopy

Pat and Twink Potts attended for the owner Callie Wright. Presented application for pole supported canopy at 14 N Main Street. Owner, general contractor and staff reviewed the application on site with a structural engineer. Building has had pole supported canopy and tie rod canopy at different times in the past. Owner selected a pole supported canopy due to their concern that the structural integrity of the building cannot support a tie rod canopy with fifty feet length and one with 60 feet length. The pole supports are at ten ft. increments to provide stability using as few poles as possible, and as recommended by the general contractor. Depth is 9 feet, 1/12 pitch, galvalume material and metal tubing 2" posts, open underneath. These are not full construction plans, the owner has a separate application to Development Services for building permit. Ed Rivers moves to approve, second by Barry Barker, passed unanimously.

**109 Central Avenue** – Lightnin Bar sign

Hand painted window signs Lightnin Bar with tag lines. Windows are 5.5 x 5 for 27.5 sq ft each. Sign coverage is 25% Jake Carter moves to approve, Sherri Richardson 2<sup>nd</sup> passed unanimously.

**20 N Main Street** sign to be presented at future meeting.

**202 Depot Street** - no new information at this time.

**Ordinance zoning updates** – David Harrell, Development Services Director, presented the zoning information updates. The content of the material remains the same, it will be placed in different parts of the code to make it easier to find and in the case of the board description, to be consistent with where boards and commissions information is provided. Ed Rivers moves to recommend approval for restructuring the information to be placed in new chapter 50 and board content to be placed with Board and Commissions, second by Cynthia Burchfield, passed unanimously.

**ANNOUNCEMENTS**

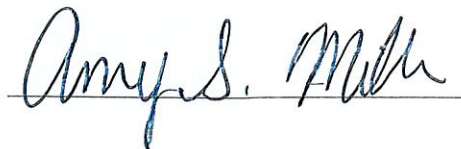
- a. Hatitude, February 4<sup>th</sup> at Firewild 201 N Main Street
- b. Sip, Shop & Stroll February 9<sup>th</sup>, March 9<sup>th</sup>, April 13<sup>th</sup>
- c. Music in the Park, Fridays in April and May
- d. Explore Elgin Arts & Culture, May 6<sup>th</sup>
- e.

Adjourned 8:30 am

APPROVED:

ATTEST:

  
Molly Alexander

  
Amy S. Miller